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| Board Members:  Lisa O’Brien *President*  Julie McFarland *VP*  Sarah McDougald *Secretary*  Gail Howard | Voting Members:  Lisa O’Brien *President*  Julie McFarland *VP*  Sarah McDougald *Secretary*  Gail Howard | Voting Members Absent: | Date: 03/08/2023  Time: 2:00pm  Location: 11 Dorado Dr. Friendswood, TX 775 |

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| **ITEM** | **DISCUSSION** | **RECOMMENDATION** |
| Call to order 2:00pm |  | None |
| Prayer | Prayer by Julie | None |
| Review of minutes | Reviewed by Sarah | Lisa motioned to pass the minutes as it. Julie seconded. Motion passes unanimously. |
| OLD BUSINESS: |  |  |
| Financials | Bank balance: $6,093.35 | Reviewed |
| Guidelines to Donors | Julie has completed document. | Julie to send Sarah completed Guidelines to Donors document for signature. |
| Social Outreach Committee | Website: Sarah presented work with volunteer web developer Tyson and web designer Phil. Sarah presented to the Board the website rebranding and logo redesign.  Newsletter: Sarah to send out new newsletter developed by Lisa. Board also discussed a potential new 3rd party email platform to ensure emails are received with those donors who have a Gmail account. | Sarah to continue to work with Tyson and Phil on website revamp.  Sarah to send out next newsletter with content developed by Lisa.  Sarah to research new 3rd party email platform to bypass the Gmail issue. |
| Clinic and Projects Feb 2023 Trip | Feb 2023 Trip: Lisa presented the team that worked in February and the below highlights:  - Over 600 patients seen in 4 days of clinic in different locations in Cite Soleil. Lisa also presented a lung disease she is unfamiliar with, which she named Interstitial Lung Disease. More Aids testing kits are needed.  - Water truck delivery was completed to Area 17 one day during trip.  - Clinton school was visited by the team. This school was once funded by the Clinton Foundation but no longer. The team donated $80 of their own money to purchase propane to feed 50-60 school kids for two weeks.  - Sedela (Cedla) is receiving breakfast 5x/week. Lisa reported she is not learning in school. Lisa mentioned a potential nutritional assessment. Board agreed that while a nutritional assessment is important, it is not necessary. Board tabled this discussion for next meeting. Sedela’s mother was also gifted $100 by Lisa and Teah’s personal funds to start a business in hopes of providing for her own family. In addition on this trip, a conversation was had with Teah, Lisa, and Sedela’s mother about feeding her own children, as all of them are just as malnourished as Sedela.  - Lucia (previously called Antonia by mistake) is selling clothes and has a new safe in a better area of Cite Soleil and her two daughters, Darlene and Dayna, are in school. Lisa praised Lucia’s hard work during clinic days and her well-mannered daughters.  - Team brought 39 Port-au-Prince prostitutes to University Hospital (USAID) for STD teaching and treatment. Five prostitutes were tested, two of which were women from Cite Soleil the team were introduced to at clinic the day before. More to be addressed for these two Cite Soleil women in next section.  - Pedre received a new pair of shoes from Lisa from her private funds. He still wants the surgery to remove the lump on his chest.  - Michelle Jones is still supporting the Joseph children to attend school, the family’s housing, and Sedela’s breakfast each morning. Michelle sent Lisa $210 to feed Sedela for the month and $400 for housing for the Joseph family.  - Junior’s sons are both in school and are very behaved Lisa reported. | Reviewed.    Reviewed.  Reviewed.  Reviewed. Board agreed to table a potential nutrition assessment for Sedela.  Reviewed.  Reviewed.  Reviewed.  Lisa to continue to update Michelle Jones as needed.  Reviewed. |
| Follow Up Projects from Feb 2023 Trip | Lisa presented the below patients Way to Health gained from the Feb 2023 trip:  - Fritzamide Pierre: 2-year-old with healed burns on body, cleaned and dressed, and a large hernia. Cost of hernia removal surgery is estimated at $300. He is trapped in Cite Soleil with gang violence. Board agreed to take on this patient.  - Junior’s friend/gang guy: his son wants to go to school and asked Lisa for a sponsor. Cost is approximately $120 per year.  - Lazi: Lisa presented to the Board her experience meeting Lazi, a gang member for Gabriel. Lazi wants to start a business in hopes of getting out of the gang, which Gabriel supports.  - Edie Sain-Cy: young man with very painful abscess on top of head who also fell walking out of the clinic. Team sent Edie Sain-Cy to the hospital for X-ray of his head. X-ray came back same day with no fractures, but he does need the abscess drained. Approximate cost for procedure is $300.  - Pierreline Jules: 18 year-old woman with very painful ovarian cysts. Approximate cost for procedure is $300.  - Bullet wound and pins victim: older gentleman met outside of clinic with a bullet wound and pins in his right leg. Since the pins have been added to support his shattered leg, no follow up care has been given. The pins need to be removed when the leg is close to fully healed which is approximately $200.  - Bricely Josue: individual with non-healing wounds that could potentially be AIDS. Bricely Josue needs AIDS testing and blood work completed which is approximately $100.  - Pedre: ready for breast surgery at Dr. Farmer’s Hospital. Approximate cost is $300.  - Abi Norcent: individual taken on moto ambulance for xrays due to gravel in his right arm and hand which will need surgery. Surgery scheduled March 7, 2023, as Tina Perea donated $300 to sponsor his surgery at Dr. Farmers Hospital. No vote needed.  Lisa presented the following individuals who need assistance other than medical:  - Baby Anderson: in the process of being adopted by Cassandra, a woman from the United States. This is outside of the foundation.  - Evelyn: one of the two AIDS patient from Cite Soleil passed away at University Hospital since meeting her at clinic with the Feb 2023 team.  - Yevline: second woman team met with AIDS from Cite Soleil. Yevline is very weak and she cannot afford to feed herself or her two children. Teah gave money to Yevline out of her private funds for food. Motion made to send funds for food. Schooling Yevline’s two children was also discussed, but not enough information is had for Board to make a decision, so the discussion was tabled. Board also discussed the possibility of Yevline’s two children having AIDS and agreed they should be tested. Testing and treatment are free, only transportation is needed to be funded. | Julie motions to expend money for Fritzamide Pierre’s hernia surgery. Lisa seconds. Motioned passed unanimously.  Lisa motions to fund Junior’s friend’s son to attend school. Sarah seconds. Motioned passed unanimously.  Reviewed. More below regarding Lazi.  Sarah motions to expend money for Edie Sain-Cy’s abscess drainage procedure. Julie seconds. Motioned passed unanimously.  Sarah motions to expend money for Pierreline Jules’s ovarian cyst removal procedure. Gail seconds. Motioned passed unanimously.  Julie motions to expend money for the pin removal of the bullet wound victim met outside of clinic. Sarah seconds. Motioned passed unanimously.  Julie motions to expend money for Bricely Josue’s AIDS testing and blood work. Sarah seconds. Motioned passed unanimously.  Gail motions to expend money for Pedre’s breast surgery. Julie seconds. Motioned passed unanimously.  Reviewed.  Reviewed.  Reviewed.  Gail motions to spend $100 on food for Yevline and her two children. Sarah seconds. Motioned passed unanimously. With continued discussion regarding AIDS testing for the children, Julie motions to add another $50 to the previously passed motion to fund the transportation to University Hospital for Prep AIDS testing and treatment for Yevline’s two children. Sarah seconds. Motioned passed unanimously.  Lisa is tasked with collecting more information on Yevline’s children for potential schooling. |
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| NEW BUSINESS: |  |  |
| Form 990 | Lisa filed the Form 990 with the IRS for 2022. | Reviewed. |
| GuideStar Silver Status | Reviewed by Lisa. Lisa requested this be added to the website and it has already been posted to Facebook. | Reviewed. |
| Fundraising | Email Effort: Lisa personalized 222 individualized emails and received $6,900 from effort.  Cruise Raffle: Lisa was denied cruise tickets giveaway due to too many requests. Will revisit in the future.  Quilt Raffle: Lisa presented golf quilt to the Board. Julie to make flyer and raffle tickets with QR code to purchase tickets. Board agreed the raffle should end before Father’s Day. | Reviewed.  Reviewed.  Julie to make flyer and tickets for golf quilt raffle. |
| Projects, Patient and Other | Feb 2023 Personal Projects:  - Evelyn: team gave $60 of personal funds for food  - Yveline: team gave $60 of personal funds for food  - Ambulance Driver: $150 of personal funds given for moto use for ambulance need.  - Sedela’s Mom Amelia: $100 of personal funds for business start up in hopes of feeding her own children.  - Olwich (President of Gabriel Foundation): $70 of personal funds for kid’s school.  - Moise (tap tap driver): $60 of personal funds as a tip.  - Translators/Support: Fedelin given $200, DonDidy given $80, Cooks given $40, and Max given $20, all from personal funds.  Water Project: Lisa relayed to Board previous meeting the increased gang violence and the need for water and food for the community of Cite Soleil. As of today, Father Tom developed a well with cleaner water than the cisterns in Cite Soleil. Board agreed to hold off on funding water.  Nutrition Project: Lisa presented Junior’s efforts to feed the children of his community in Cite Soleil with photos and videos. With the increased gang violence, food or water is scare and Fedelin is unable to bring in medications to run clinic. Board agreed that this community needs immediate attention. Board discussed trusting Fedelin with the money management and teaming up with Junior and Lazi to run the project. | Reviewed.  Reviewed.  Lisa motions to spend $300 to fund the Nutrition Project in Junior’s community. Julie seconds. Motioned passed unanimously. |
| Sedela | Lisa presented to the Board the funds needed to continue to feed Sedela each morning by Junior. Michelle Jones is funding this project and has already sent the donation. Motion is needed to continue to pay for Sedela’s food, specifically for March. | Sarah motions to spend $172.50 already donated by Michelle Jones for Sedela’s food and for Junior’s pay. Lisa seconds. Motioned passed unanimously. |
| Next Trip | Tentative trip dates May 10-18, 2023 with a small team. | Reviewed. |
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| ANNOUNCMENTS |  |  |
| None. |  |  |
| NEXT MEETING |  |  |
| TBD. |  |  |
| AJOURNMENT |  |  |
| Closed at 4:10pm | Closing prayer by Julie |  |

Minutes recorded by Sarah McDougald